

CERT MINUTES
2/6/2020

Minute Approval

November, December, and January Minutes approved.

North Valley Social Catholic Services

This organization has received a grant from the state to help teach emergency preparedness in remote areas or areas where there are language barriers.

The goal is to partner with CERT and would like assistance setting up a CERT program in Shasta County.

There was a conference call with the State. Grant Hunsicker explained what CERT could do and is not able to do. There is a follow up conference call next Tuesday.

Financial Officer-SueZan

501c3 will hopefully be ready for next month. SueZan will be looking at the policies and procedures to help run that smoothly.

Once you file for 501c3 it takes six months to hear back.

Administrative Officer-Merry

Constitution is done and Merry has been working on the bylaws. It is critical that the application process is completed such as getting the background check and this policy is getting finalized. Other policies and procedures need to be finalized such as assets, inventory, and document control.

Field Operations Officer-Angela

Angela attended a Fire Council meeting. Butte County Fire Safe Council meeting is once a month and there are other groups that are part of the Fire Safe Council. There is a group for the North of Butte County and another group for the South of Butte County and they meet on alternate months. There are other independent Fire Safe Council groups. The goal is to work together. Another group that would be helpful to work with is the Fire Wise group. These groups have events where CERT can set up tables and advertise.

It is recommended that others attend Fire Safe Council meetings.

Budget

- Budget has been submitted to the State.
- Lt. Mike of NCSS contacted Grant 2/6/20 and arranging a conference to discuss their grant for CERT.

Member Induction Process

There will be a modified Code of Ethics that CERT members will have to adhere to.

Advertising

- Karis can try to get a banner donated.
- It is a good idea for CERT to advertise at Chico Thursday or Saturday Markets.

Constitution

- A 501c3 can be filed once there is a PIO and a constitution. It was agreed that the constitution will be reviewed in six months or prior to election.
- Bill was voted to be PIO and Jill will be backup PIO.
- Karis will be in charge of social media.

Training

- Deployment & Communications training is set for April 4th.
- Quarter 2 training: 3 hour introduction and self-preparedness. Members should start thinking about if there are some training courses they would like to give.