



Butte County Community Emergency Response Team
General Meeting – January 9, 2020
1459 E. Lassen Avenue, Chico

1. Introduction – meeting opened at 1905 hours
 - 1.1. Meeting logistics were covered including the need to park on the street
 - 1.2. Lt. Collins welcomed everyone and thanked them for coming
2. Review past minutes if necessary – Tabled
3. Old Business
 - 3.1. Budget Review
 - 3.1.1. Essentially tabled for now
 - 3.1.2. Submitted to the State for review
 - 3.2. Member Induction Process Review and Confirmation – Covered in Detail
 - 3.2.1. Confirmed that the plan is to perform the background check and do the oath first and then require the training. This allows the person to be covered under the DSW program while being training.
 - 3.2.2. At some point in the future that it is likely that training will be required prior to incurring the expense of the background check.
 - 3.3. Training Plans Update
 - 3.3.1.1. Provided details, also on the website, of the training
 - 3.3.1.2. Merry and SueZan to get refreshments either through donation or with funds from Grant for the Intro Class.
 - 3.3.1.3. The intro class and deployment classes are essentially already to go.
 - 3.3.1.4. Space in the Basic Training is limited so nobody can be confirmed just yet; hope to have the list confirmed by the first week in February.
 - 3.3.1.5. There were some questions regarding how many meetings / trainings need to be attended to be in the program and it was indicated that some information is in the draft constitution.
 - 3.3.1.6. There was also some discussion regarding coordination with a Chico CERT team and then confirming the intent to fully collaborate, no formal decisions were made.
 - 3.4. Limited Liability Corporation Update
 - 3.4.1. Officers need to be identified and governing documents executed before we can apply to be formed as a 501 C3. So, this was essentially tabled.

4. New Business – The Order was changed

4.1. Organizational Structure

4.1.1. The organizational structure was discussed

4.1.2. The use of the Assignment Sheet was discussed

4.1.3. Structure Review and Conformation

4.1.4. The need to fill Officer Positions was discussed:

4.1.4.1. This will help us keep organized

4.1.4.2. This is necessary to become a 501 C 3

4.1.4.3. The following positions were nominated and confirmed:

4.1.4.3.1. Angela Risdon – Field Operations Officer

4.1.4.3.2. Merry Peterson – Administration Officer

4.1.4.3.3. SueZan Marinello – Finance Officer

4.1.4.3.4. Grant Hunsicker – Chief Executive Officer

4.2. Governing Documents

4.2.1. Types were discussed

4.2.1.1. The Constitution was discussed in some detail and it was determined that instead of going through each line with 15 people present that the document would be placed on google docs and people could comment from that.

4.3. Review Process

4.3.1. Google Docs will be utilized

5. Next Actions

5.1. Confirm Upcoming Meeting Plans

5.1.1. Working Meeting on 1/23 and Grant will not be present

5.1.2. Merry will run the meeting