

Butte County CERT
SWOT Committee Meeting
May 11, 2021

Member Management Committee report:

Since the last SWOT meeting:

1. In the D4H database, we have the following:
 - **Fully Deployable** – 14 (up from 13 last month) (5 are ARES members)
 - **Pending Receipt of Documents** – 6 (down from 7 last month – 1 went to Fully Deployable)
 - **Limited Deployment** – none yet
 - **Applicants** - 16 (up from 13 last month)
2. Handout developed and distributed at Basic Training as well as by email, describing the requirements to qualify as Fully Deployable and as Limited Deployment statuses.

Qualifications for **Limited Deployment** Status are:

- Application
- Media Release
- Intro & Self-Prep
- ICS 100 & 700
- Pass Background
- Sign Code of Ethics
- Take Oath
- Receive BC CERT badge

Additional Qualifications that designate a member as **Fully Deployable** versus **Limited Deployment** status are:

- Basic training
- Deployment & Field Search training – ***Q: did Grant decide to include Code Red in this?***
- Purchase of the Deployment Kit

3. New Groups established - # Members are:

Call Centers	11
Crowd Management	11
Traffic Control	(training not given yet)

4. **Chasing Documents** - Six (6) members in the **Pending Receipt of Documents** need to submit their Applications, as well as a few other documents, in order to move them to the Fully Deployable status. All such members have been notified of the documents needed. At what point do we want to eradicate the Pending Receipt of Documents status?

Some Non-Members are currently taking **Basic training** yet have not submitted an application. Potential liability issue.

5. Next Steps – Actions underway now

- Revising, for review of Grant and the Board, the **BC CERT Application** so that we capture the same member info that D4H program tracks.
- Developing a brief document notifying newly sworn CERT members of the Butte County's **worker's comp** process for volunteers, should a member be injured while on duty.
- Contacting the CA FEMA/CERT program liaison to inquire about **Nationwide Deployment** qualifications and duty statements for CERT positions they are developing
- **Annual Volunteer Member review** process – I have obtained samples from other agencies managing volunteers and will be developing an annual review document for the Board's consideration.
- **Member Management desk manual** – to be developed this summer. We are still ironing out our process of who does what in D4H, and in the member application and training certification process. We have made great progress along these lines. The current Basic Training will be a test of our process.

Recommendation – Extra training tracking

Recommendation for tracking extra training that we don't currently use as a Qualification for any Status or Group: Members have inquired whether they will receive "credit" for other CERT/FEMA training they've taken:

- Terrorism
- Medical/First Aid/AED/CPR
- NVDAG
- Radio Communications
- ICS 200, 800, 251a, 247b

At some time in the future we might want to use such info for tracking our members. There isn't currently a place in D4H to track extra training. Recommendation: make a Group titled "Extra Training" and create Qualifications listing the above courses.

Thank you, and have a great month.

Kim Preston, Volunteer Manager