

## How to Become a Butte County CERT Member

The following requirements are necessary to become a Butte County CERT member:

- Complete the [Butte County CERT application](#) and [Media Release form](#)
- Complete FEMA online training:
  - [IS 100 Introduction to the Incident Command System](#)
  - [IS 200 Basic Incident Command System for Initial Response](#)
  - [FEMA Independent Study IS-317: Introduction to CERT](#)
  - [IS 700 An Introduction to the National Incident Management System](#)
  - [IS 800 National Response Framework, an Introduction](#)
- Each online FEMA course will take a few hours to complete. On the FEMA web site, you will need to create a log-in and password. You will be issued a FEMA Student ID # (SID). Save this number, as you'll be using it whenever you take a FEMA course for credit. Once you start a course, you can finish it at your own pace. There is a quiz at the end, and once passed, you will receive a certificate of course completion. Save your certificate for your records and email a copy to [memberinfo@buttecountycert.org](mailto:memberinfo@buttecountycert.org). Your certificate will be posted into your member record in D4H, our CERT database system.
- Complete the State of California Department of Fair Housing and Employment training, "Sexual Harassment Prevention": <https://www.dfeh.ca.gov/shpt/>. You will receive a certificate of course completion. Save the certificate for your records and email a copy to [memberinfo@buttecountycert.org](mailto:memberinfo@buttecountycert.org). Your certificate will be posted into your member record.
- Attend in-person CERT training –*Deployment, Code Red, Medical Triage, Blood Borne Pathogens, Personal Safety, Radio for CERT* and culminating in the 20 hour *Basic Training*
- After successful completion of the above online training, you will be scheduled to complete a live scan background check at the Butte County Sheriff's Records office (cost is approximately \$32).
- Purchase a CERT Deployment kit (\$50) or demonstrate that you have purchased and adequately equipped a CERT logo backpack.
- After all the above is accomplished, you will be scheduled for a swearing-in ceremony with the Butte County Sheriff, at which time you'll sign a Code of Ethics and an Oath/Disaster Service Worker Agreement (DSW).

- Finally, once you provide a headshot photo, you will be issued a CERT ID badge for identification.

### **Additional Training and Deployment Opportunities**

When you apply to become a CERT member, you will be given member access to our system, DH4, which coordinates member records, Exercises (training), Events (public appearances) and Incidents (deployments). Butte County CERT is continuously adding new training opportunities for our applicants and members. The CERT training schedule can be viewed on the D4H system.

Butte County CERT offers specialized training to fulfill requirements for particular types of deployments and events: *Crowd Management* training is required in order to deploy to public events, such as the Butte County Fair. *Traffic Control* training is required before working in that capacity, and *Evacuation Shelter* training is required before working at an evacuation shelter.

Continuing education is encouraged of applicants and members, including the online course, [FEMA Independent Study IS-315: CERT and the ICS](#). A working knowledge of the Incident Command System is critical for all CERT members.

Rev: Sep 2022