



Happy New Year!

Coordination Meeting

January 12, 2023

1830 Hours

Posse - Openshaw

Meeting Minutes

Board of Officers Portion

1. Attendance Check – Officers Present: G.Hunsicker, K.Preston, W.Ward (quorum)
2. Comment on Past Minutes – No changes
3. Treasurers Report
 - a. None – CFO out of town
 - b. Moving to get them onto D4H for all to see whenever they wish
4. Old Business
 - a. Listos California grant update
 - i. GHunsicker gave an update including getting quotes, submitting reimbursement claim and then buying.
 - ii. Items approved for procurement(S.Boulant 1st and W.Ward 2nd):
 1. Two years of D4H – first year is due now so CFO will pay it and then pay the 2nd year when funds are available (G.Hunsicker to coordinate)
 2. Up to \$3,000 for printer and a laptop for communications trailer (Grant to work with C.Steele to source)
 3. Up to \$1,500 for two water based mid-size fire extinguishers and an air compressor for fire training (W.Ward to source)
 4. Up to \$500 in printed goods (S.Boulant to determine)
 5. Up to \$1,000 in radio equipment (R.Kelly to determine)
 - b. Fund Raising Event
 - i. G.Hunsicker opened the item with the only idea of a radio event
 - ii. D.Matney-Scofield had a great suggestion of making it about prepper day and getting some raffle items
 - iii. W.Ward also made a good suggestion to invite people like the Fire Safe Council
 - iv. Board of Directors approved a Fund Raising Committee including M.Wright, D.Matney-Scofield and S.Boulant
 - c. Business Card Policy
 - i. It was mentioned that a Logo policy is in the works
 - ii. S.Boulant provided some updates on what FEMA/CalOES requires of business cards.

- d. Amazon Smile Account – It is available for CERT. Since we don't have an active PIO at the moment, G.Hunsicker to work with CFO to put together something to send out.

5. New Business

- a. Intro Courses
 - i. Scheduled for 2/11 at 0900 at the Posse facility
 - ii. G.Hunsicker to send training slides to K.Preston and W.Ward for review ahead of the training.
- b. D4H Invoice Due \$660 – Already covered.
- c. Update on GOTA as FYI
 - i. G.Hunsicker provided some updates including significant work done on the GOTA Policy by the workgroup. CERT Members will not “penetrate” the home of a recipient (roof, floor, walls, etc)
 - ii. The Board of Directors approved R.Kelly as the GOTA Chair.

Meeting closed at 1900

Board of Directors Portion

1. Attendance Check – Needed 13 for quorum and had 14.
2. Comments on Past Minutes – No changes requested
3. Old Business
 - a. Update on Policies
 - i. K.Preston provided an update on massive progress
 - ii. K.Preston informed all that the Team Leader rotation date will be changed from what was approved to avoid it terming at the same time as the CEO
 - iii. Much good and valid discussion about why there is a requirement for two years of experience for officers – a year less than SAR and we may need to change since we are so young.
 - iv. Much good and valid discussion about why Training Manager and Member Manager are appointed and K.Preston indicated it mirrors SAR and questions arose about that as well.
 - v. Policies approved by ballot
 1. Team Leader, Member Manager, Training Manager received 13 yes and 1 no vote;
 2. One person did not vote yes or no on any of the committees
 3. All other policies, positions and committees passed with all 14 voting yes.
 - b. Organizational Structure, Officers and Transition Plan
 - i. Some discussion about structure which was tabled.
 - c. Hybrid CERT Basic Training
 - i. W.Ward provided an update and encouraged all to attend
 - ii. Several people have completed it
 - d. Evac Team Placards – Not canceled, but on hold until an Team Leader is identified
 - e. Emergency Communications System Utilization
 - i. G.Hunsicker provided a brief update and suggested that when the radio communications team is structured under new Logistics Section Chief, it be put into use.
 - f. Inactive Member Plans / Process
 - i. K.Preston indicated that the most pressing issue was resolved by the Board of Officers a few months ago when several that had zero contact in over a year and had numerous opportunities to respond had not responded.
 - ii. K.Preston also indicated that his will become more clarified in policy being developed.
4. New Business
 - a. National CERT Conference
 - i. Several that attended last year's event suggested that all attend this year since it is in California
 - ii. \$550 plus hotel and less if you are a National CERT Member
 - b. Applicant Interviews and Member Committee

- i. K.Preston commented that by the ballot vote, the committee was formed so we can talk / interview applicants before we take an application.

c. Events

i. Recent

- d. Much discussion on the recent parade of lights and W.Ward indicated that we needed more people

i. Upcoming

- e. Water tank deliveries are coming up
 - i. S.Boulant was voluntold to write a detailed IAP so the new team will know what to do; R.Kelly offered to assist.

f. Training

i. Recent – None discussed

ii. Upcoming – ALWAYS CHECK D4H – ALL THERE

- g. 4/22 – First Aid, CPR, AED and is free to members
- h. 1/21 radio training – all should attend – new format and will help for Basic Training – same day as NVADG training 😞
- i. 2/18 Disasterville – a GREAT tool W.Ward picked up for us and Tehama County will join in the event as well
- j. Basic training in March – all should attend

In closing

- Need to schedule a Code Red test
- The official new By-Laws all signed was given to the CEO 😊

Closed meeting at 2030